



Dear Customer:

Re: Landlord Agreement Program

SEMCO ENERGY Gas Company's Landlord Agreement provides a Landlord with automatic transfer of service to allow for continuous natural gas service. Enrolled accounts will automatically transfer into the Landlord's name if a tenant requests to stop service or is scheduled to be turned off for non-payment. As the Landlord, you will be notified by mail every time the service is transferred into your name. You will then be billed for gas usage at that location until service is transferred by a tenant or disconnected. All bills will be issued based on actual, customer called-in, or estimated meter readings.

This agreement requires that the Landlord has a SEMCO Landlord account for each property the agreement is to be executed upon. If an account does not presently exist at any of the requested properties, SEMCO will contact the Landlord at the phone number provided on the agreement to create an account. If SEMCO is unable to make contact to create an account, the agreement will not be executed, and automatic transfers will not take place for any of the listed accounts.

Once the agreement is executed, if the phone number or mailing address needs to be updated, or if accounts need to be added or removed, please contact Customer Service. As the Landlord, it is your responsibility to notify SEMCO whenever an enrolled property should be removed from the agreement.

The Landlord Agreement may be terminated if an enrolled location that is transferred into the Landlord's name is not paid. Additionally, if the agreement is cancelled for any reason, the accounts covered will not be eligible to be enrolled under a new agreement for 12 months.

Please complete the attached Landlord Agreement and return it by fax to 810-887-4253, by email to [landlords@semcoenergy.com](mailto:landlords@semcoenergy.com), or by mail in the enclosed envelope.

If you have any questions, please contact Customer Service at 1-800-624-2019.

Sincerely,

SEMCO ENERGY Gas Company

